

**Cape Fear Center for Inquiry
Minutes from Monthly Board Meeting
02/17/09**

Attended by: Jan Tremon-jenkins, Linda Conley, John Fuller, Deb Powell, Beth Carter, Sarah McCorcle, Bob Marcino, David Ball, Anne Patterson, Jane Radack, Teresa Spanos, Michele Hair, Harden Barker, Brian Corrigan

Absent: Rick Lawson, Jean Wiles, Partnership

Visitors: Rene Lemons-Matney, Ginny Petersen, Tom Wolf, Kathy Rettig

Meeting called to order at 7:04 pm.

Minute Approval: Linda Conley motioned to accept the minutes from the 1-29-09 Board Meeting. Teresa Spanos seconded. Motion carried unanimously.

Visitors: None of the visitors requested to speak.

Inquiry Showcase/Presentation: Jan Tremon-Jenkins gave a brief explanation and demonstration of “Brain Gym” exercises that are used in the 2/3 classroom loops as well as some of the other classrooms.

Partnership: Jane Radack shared the Partnership report.

- The Fund the Wonder Donation Drive will conclude at the end of February.
- \$100 was distributed to each teacher for classroom supplies.
- The Partnership paid for the DJ for the Middle Grades’ Valentine’s Dance.
- T-shirt orders are complete for this school year.

Director’s Report (Brian Corrigan):

- The Lottery will be held on February 19, 2009.
- A reminder letter about the CFCI medication policy has been sent home to Middle Grade parents.
- By state law, teachers are required to have TB tests on file. CFCI does not currently have any on file. Michael Zentmeyer is investigating this.
- Current enrollment is 349.
- The teacher self evaluation process is on target for this school year; a new system will be brought to the board next month.
- The Policy and Procedure book is still being revised.

Jane Radack moved to approve the 2009/2010 school calendar. John Fuller seconded. The discussion included the question about why CFCI’s schedule differs slightly from the county’s schedule. CFCI must by law have 180 school days and 195 teacher days.

Traditionally, CFCI has made an effort to be teacher friendly, and that is one of the benefits of being a charter school. Motion carried unanimously.

Executive Committee Report:

New Business:

- No Redirected agenda requests
- The length of board members has been confirmed and clarified via bilaws.
- Board members whose terms are expiring in May will let Rick Lawson know their intentions before the March meeting.
- Jane Radack will contact the newspapers for advertising for board seats.
- Beth Carter and Jane Radack will work on work on some language addressing a possible Board Attendance Guidelines.
- Board members interested in holding an officer position for 2009-10 will express their intentions by April; voting takes place in May.

Old Business:

Sarah McCorcle motioned to approve the revised Director's evaluation tool. Deb Powell seconded. Motion carried unanimously.

Jane Radack will put the director's evaluation tool on a web survey site. The CFCI teachers will let the CFCI community know how to access the survey, on line as well as hard copies through the front office. The survey will be set up so that only one response will be allowed per email.

Finance Committee:

The Finance Committee's recommendation to pay \$835 for Brainpop computer technology was approved unanimously.

The Finance Committee recommended that CFCI pay off the current balance on our land. The discussion included the information that the current balance is \$330,000 at 5% fixed interest rate. If CFCI pays off the loan, CFCI can proactively trim the \$36,000 from the budget that would have been spent as debt service for the fiscal year of 2009/2010. CFCI's banker has advised that whether our assets are in cash or in land will not negatively impact our ability to get a large loan. There are no pre-payment penalties.

The Finance Committee's recommendation to pay off our land loan at the end of this month was approved unanimously.

CFCI will no longer be reimbursed by the government for its Child Nutrition Program. The Finance Committee's recommendation to purchase food for lunches for the remainder of the year was approved unanimously.

Building and Facilities:

The committee researched the “build to lease” option. It was found to be cost prohibitive; by the 15th year, CFCI would be looking at over \$100,000 to lease. In addition, the property owners would keep control and therefore the building options would be severely limited. The committee has taken leasing a facility off the table.

The committee is looking at all types of building options and property options which would fulfill CFCI’s needs. Within the next couple of months, there will be a recommendation on a project, a recommendation on how to proceed and how to approach financing the project. Currently, there are 2 pieces of property being discussed, one off of Cinema Drive, the other is off of Shipyard.

Bob Marcino motioned to go into closed session to discuss some details pertaining to building options (NCGS: 143-318.11, section 4). Teresa Spanos seconded. Motion carried unanimously. Closed session began at 8:20 pm.

Bob Marcino made a motion to come out of closed session. Jane Radack seconded. Motion carried unanimously. Closed session ended at 8:30 pm.

The board discussed the need to think about this project in a fiduciary manner because we are banking on our income remaining stable. The idea of green of construction was also raised, but the general plan needs to come before the specifics.

Strategic Planning:

As agreed to at the December meeting, the Strategic Planning committee will:

- Review the July 2008 revised strategic plan priorities to validate or revise
- Note those objectives that have been completed
- Refine and add objectives, as needed
- Assign responsibilities for each objectives (committee, role, group)
- Present the revised strategic plan to the Board for approval
- Develop a plan to present the strategic plan periodically throughout the course of the year

Curriculum:

A meeting date has been set for February 24.

Resolution Committee: No Report.

Meeting Critique:

John Fuller motioned to go into closed session for meeting critique. David Ball seconded. Motion carried unanimously. Closed session began at 8:46.

Jane Radack motioned to come out of closed session. Bob Marcino seconded. Closed session ended at 8:48.

John Fuller motioned to adjourn the meeting. Linda Conley seconded. Motion carried unanimously.

Meeting adjourned at 8:49 pm.

Respectfully submitted by:

Jane H. Radack,

CFCI Board Secretary