

**Cape Fear Center for Inquiry**  
**Minutes of the continuing meeting**  
**May 15, 2007**

**Attended by:** Barker, Currier, Frazier, Griffin, Harrison, Hassell, Ingle, Kelejian, Lemons-Matney, Patterson, Radack, Tripp

**Absent:** Barrett, Brinkley, Hair, Partnership, Rack, West

**Visitors:** Teresa Lambe, Lori Winner, Cyndi O'Brien, Jan Tremon-Jenkins, Wanda Jones

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Sarah Currier called the meeting to order at 7:07pm.

Lisa Hassell motioned to approve the minutes of the April 17, 2007 meeting as amended and the called meeting of April 24, 2007. Ke'pe Harrison seconded and the motion passed.

**Visiting Faculty:**

Teresa Lambe addressed the board requesting a leave-of-absence should she receive a position at Isaac Bear Early College Program.

René Lemons-Matney addressed the board concerning a letter she distributed which she had previously presented to the faculty.

Lori Winner spoke to the board regarding her interest in serving on the board.

**Visiting Community Members:**

No visiting community members addressed the board at this time.

**Partnership Update:**

None

**Director's Report:**

Lisa Griffin presented a report to the board which included a list of important dates for May and June.

It was noted that Sidbury Development got their approval to go ahead with construction.

## **Committee Reports**

### **Finance Committee:**

Lisa Hassell presented a report to the board on behalf of the Finance Committee which included the following recommendation:

- That the budget be approved as originally presented at the last regular meeting, including the \$47,000 line for “new site development” which is actually the land payment, not expenses at the site. The board approved the recommendation.

### **Personnel Committee:**

For Executive Session

### **Strategic Plan:**

Anne Patterson addressed the board regarding a document she distributed on CFCI Mission, Vision and Non-Negotiables. Sarah Currier suggested the board take it under advisement and bring it to a vote at the next board meeting.

### **Executive Committee:**

For Executive Session

### ***Ad hoc* (Administration):**

Jane Radack advised the board that there will be recommendations from this committee at the next meeting.

### ***Ad hoc* (Committees & Resolution Policy)**

The board accepted the *ad hoc* committee’s recommendation to establish the Teacher Orientation Committee (“TOC”) as amended. Therefore the policy as presented was amended to include the following:

- Establish New Teacher Support Teams, if needed, as determined by TOC.
- Committee is charged with creating a system to measure effectiveness of committee.
- Non-teachers would be oriented by someone on staff as part of their job description.

The board also accepted the *ad hoc* committee’s recommendations for the Resolution Policy and forms with an effective date being the start of the next school year (2007-08). Anne Patterson recommended adding training for the members of the Resolution Advisory Committee. Also the committee would be charged with establishing a time-frame for resolutions to take place.

## **Old Business**

### **Town Meeting – Approval of Responses:**

Anne Patterson motioned to approve the working draft of the town meeting responses as amended. Rob Tripp seconded and the motion passed.

**Founder's Seat:**

Lisa Hassell motioned to approve the Founder's Seat criteria as amended and read by Sarah Currier. Rob Tripp seconded and the motion passed. Therefore the Founder's Seat would be:

- an *ex officio* position
- open to an individual involved with CFCI who has been significantly involved with the school over the past 5 years, *i.e.* former board member, faculty or original founder, member of the Partnership.

**Parliamentarian:**

Sarah Currier spoke to the need for a parliamentarian to keep track of procedures and board policy. The item was tabled until next month, with a request for suggestions/volunteers to come forward then also. Harden Barker volunteered to coordinate this effort.

**New Business**

**Teacher Inquiry Projects:**

Sarah Currier spoke on behalf of the Executive Committee regarding the idea of teachers presenting their professional inquiry projects to the board. Jane Radack moved to have teachers present their inquiry projects (or written summary) to the board. Michelle Frazier seconded and the motion passed. The date was set for June 19 at 6pm, just prior to the start of the next regular board meeting.

**New Board Member Applications:**

Rob Tripp suggested the board consider establishing a Board Recruitment Committee that would go about the process in a more formal manner. Applications should be sent to [CFCI-board@hotmail.com](mailto:CFCI-board@hotmail.com). Further discussion will take place in Executive Session.

**Contract Discussion – Advice from Lawyer:**

Item tabled

**Middle Grades Review:**

Sarah Currier addressed the board about an idea discussed in Executive Committee that a group would be formed between board members and middle grades faculty. A short-term committee will be formed consisting of board members and middle grades faculty for the purpose of supporting the work middle grades teachers are doing. It was suggested that this committee be chaired by a board member who would report to the board. The board accepted this recommendation. Lisa Hassell volunteered to serve on the committee.

Lisa Hassell motioned to enter executive session. Jane Radack seconded and the motion passed. Executive Session began at 8:55pm.

Heather Kelejian motioned to come out of Executive Session. Lisa Hassell seconded and the motion passed. Executive Session ended at 9:40pm.

Heather Kelejian motioned to extend the meeting. Lisa Hassell seconded and the motion passed.

Jane Radack motioned to grant Teresa Lambe's tentative one-year leave of absence, holding her position. Anne Patterson seconded and the motion passed.

Heather Kelejian motioned to extend Erin VandeVeer's contract. Jane Radack seconded and the motion passed. René Lemons-Matney abstained.

Lisa Hassell moved to extend non-faculty contracts as recommended by Lisa Griffin. Anne Patterson seconded and the motion passed.

Ke'pe Harrison motioned to charge the Executive Committee and other recruited members with investigating personnel issues as soon as possible. René Lemons-Matney seconded and the motion passed.

By written ballot the board elected teacher Lori Winner to a seat on the board as a voting member.

Lisa Hassell motioned to adjourn. Sarah Currier seconded and the motion passed. The meeting was adjourned at 10:00pm.

*Respectfully submitted by  
Lisa Feldi Ingle  
Board Secretary*