

Cape Fear Center for Inquiry
Minutes from Special Called Meeting
05/27/08

Attended by: Lori Barrett, Heather Kelejian, Rick Lawson, Anne Patterson, Bob Marcino, Joanne Brinkley, Beth Carter, Rob Tripp, Sarah McCorcle, Jan Tremon-Jenkins, John Rack, Harden Barker, Jane Radack

Absent: Lisa Griffin, Eddie West, Lisa Hassell, Ke'pe Harrison

Visitors: Todd Godbey, Michelle Hair, Nancy Kachadurian, Deb Powell, John Fuller

Meeting brought to order at 7:33 pm.

Summer Transition: The Board discussed a summer transition proposal from Lisa Griffin. The discussion included Emily Barth working up to 20 hours a week over the summer as a transitional resource or point person.

Rick Lawson motioned to accept the concept of a transitional position and appoint the board president to negotiate the particulars and notify the board of the agreement. Rob Tripp seconded. The discussion included the need to make sure to clarify the employment status, dates of employment, etc... Motion carried unanimously.

The Board agreed to wait for a leadership contingency plan until which time it may be deemed necessary.

Heather Kelejian motioned that the Screening/Hiring Committee for the 4 remaining Administrative Support Team candidates will consist of Rob Tripp, Lisa Hassell, Jane Radack, Beth Carter and John Rack until the process is over. Rick Lawson seconded. Motion with carried with 6 yeas and 3 abstentions.

Screening/Hiring update: EC/CC positions interviews will be complete this week. BOC/HR position interviews will be completed the first week of June. It is the goal of the committee to have a slate of candidates to whom to offer the positions by the next meeting. At that point, the board will decide who will extend offers and negotiate contracts.

The discussion included setting a special called meeting for 6:30 pm Tuesday, June 10th to discuss.

Heather Kelejian read a letter from Brian Corrigan, the Directorial candidate. Brian expressed enthusiasm from him and his family about the possibility of becoming the Director of CFCI.

Director Candidate Brian Corrigan's questions for the Board: The discussion involved the evaluation tool for the Director. The proposal included using the public NC administrator evaluations for principals to be amended by the director to reflect CFCI's method of inquiry. Templates are also available through the Charter School website. Harden Barker and Sarah McCorcle will research templates via NC Charter Schools and NC administrator evaluations and other templates. Harden Barker will also contact Eddie West for some input prior to the June 10th meeting.

The discussion also included the development of teacher/staff evaluation process. There were concerns raised about a new evaluation system being put into place as of August 2008. However, the Brian Corrigan has mentioned this as a priority.

The Board agreed to inform Brian Corrigan that the teacher/staff evaluation process is also a priority for the board and faculty. The Board's only concern with the August deadline proposed by Brian Corrigan is that the teachers may be less available for helping create such a process. The teachers come back on August 13th and students come back on August 21st.

The equipment requested by Brian Corrigan was sent to Finance Committee to research. Lisa Griffin will be asked to send the specifics of her lap top computer to Heather Kelejian.

Rick Lawson motioned to go into executive session due to statute 143-318.11 The discussion will include director salary and board applicants. John Rack seconded. Motion carried unanimously.

Executive session started at 8:17 pm.

Jane Radack motioned to come out of executive session. Rob Tripp seconded. Motion carried unanimously. Executive session ended at 8:33 pm.

Rick Lawson moved to waive the complete application process for board applicants for this vote and to accept slate as set, adding Lisa Conley. Rob Tripp seconded. Motion carried unanimously.

Board Applicant Vote: 5 Board applicants had enough votes to be seated. A run off vote was taken for the 6th available seat tie. The following applicants were seated: Lisa Conley, John Fuller, Michelle Hair, Lisa Hassell, Deb Powell and Teresa Spanos.

Jane Radack motioned to offer Brian Corrigan the following: \$70,000 base with the 8% county supplement plus benefits, one extra week of vacation for relocation and \$5000 for moving expenses. John Rack seconded. Motion carried unanimously.

TEC report: None.

Anne Patterson motioned that the board have it as a board policy that the board acknowledge the self evaluation process, accept the resignation and not extend the contract for the following school year for staff who have resigned as of the end of the current school year. Jane Radack seconded. Motion carried unanimously.

Heather Kelejian motioned to go into executive session to discuss legal matters and remaining staff self evaluations. Jane Radack seconded. Motion carried unanimously. Executive session began at 8:43 pm.

The discussion included the definition of conflict of interest.

Heather Kelejian motioned to come out of executive session. Jane Radack seconded. Motion carried unanimously at 9:05 pm.

Rob Tripp motioned that whereas none of the jobs will exist in their current form next year, the board recognized as successfully completed the self evaluations of the current director, finance/personnel officer and exceptional child coordinator for the 07/08 school year. Sarah McCorcle seconded. Motion carried with 5 yeas and 2 abstentions.

Board Officer Vote: Rob Tripp motioned to accept the following slate of Board Officers:

Rick Lawson – President
Anne Patterson – Vice President
Lisa Hassell – Treasurer
Jane Radack – Secretary

Heather Kelejian seconded. The discussion included asking Anne Patterson to be president, which she declined. Motion carried unanimously.

Heather Kelejian motioned to adjourn the meeting. Jane Radack seconded. Motion carried unanimously. Meeting adjourned at 09:14 pm.

Respectfully Submitted by
Jane Radack
CFCI Board Secretary