

CFCI Minutes from the Continuing Meeting  
August 14, 2007

In Attendance: Lori Barrett, Sarah Currier, Anne Patterson, Lisa Griffin, Rob Tripp, Michelle Frazier, Heather K., Lori Winner, Lisa Hassell, Harden Barker, John Rack, JoAnne Brinkley, Sarah McCorcle, Kepe Harrison

Absent: Eddie West

Visitors: Rene Lemons-Matney, Michelle Hair, Teresa Glenn, Ginny Peterson, Claudia Stack

Meeting called to order 7:02 pm.

Motion to approve 7/17/07 minutes by JoAnne Brinkley. Sarah Currier seconded. Motion passed.

Heather discussed getting minutes from committees into Jane Radack via email by the Thursdays before meetings. The hope is that this will streamline the meetings. Board members are encouraged to read through the reports and be prepared with questions.

Items up for vote will come first on the agenda so as to make sure we have a quorum with which to vote.

After School Program – Rob Tripp motioned to form a committee to further investigate. Sarah Currier seconded. Motion carried.

Parliamentarian position duties were discussed. Rob made a motion to accept the parliament position as amended. This would be a standing position, with the same term as the officers chosen voted in at the same time as the officers. John Rack seconded. Motion carried.

Parliamentarian Duties:

1. Report to Board Chairman.
2. Attend and assume the role of Parliamentarian during the board meetings.
  - a. Sit in designated area for visual access to Chairman.
  - b. Function in the role of the Parliamentarian, assist and support the Chairman in maintaining order, adhering to the agenda and to time schedules as approved by the Board.
3. Be available to confer with the Executive Board as needed.
4. Attend Executive Board meetings.
5. Assist with the coordination of motions and resolutions as requested.
6. Assist with board nominations, elections and voting procedures.

Hiring committee update; the following faculty members were hired: Robin Knoerl (K-5 general music, beginning band and middle grades band), Indira Grimes (middle grades math/science).

Still looking for TAs, beginning chorus and middle grade chorus position.

Immediate need for help with testing. Faculty members have already volunteered to cover.

Assistant to the Director position is open. Hiring committee knows that we are in flux and changes are apt to occur in job descriptions. It will be the hiring committee's job to let applicants know this.

Potential board members for general board membership; Claudia Stack spoke to her qualifications and her desire to be on the board. Kym Davidson, and Karen Varieur also submitted applications.

Rob Tripp spoke to the idea that the board needs to publicize the founder's seat to the community at large. The deadline is set for September 11<sup>th</sup>. Jane Radack will research the description voted upon in the spring.

Lisa Hassell spoke to building options. Ron Kirby said that the property's dirt is bad. Guestimated \$150,000 to put in pilings. \$20,000 needed to test soil to see how much it will truly cost. Sewer is not set to be on line until 2009. No plans can be submitted before sewer is on line.

There is no deadline for when the tax exempt bonds would expire since we have yet to complete the process.

Amy Bradley School is unofficially for sale. It is located on Wilshire Blvd. Sits on 4 acres of land. Price as of now is 2.5 million. Renovations are needed; an addition is needed. Ron Kirby is willing to investigate the property, act as our negotiator and has expressed an interest in buying our property.

Sarah Currier moved that the Building Committee investigate. Ke'pe Harrison seconded. Motioned carried.

Heather Kelejian introduce the idea of sending home a Board Welcome Letter, advertising the founder seat, a building/property update, sharing with the community that the ADR center is helping assess admin structure, advertising board meeting days and times, introducing board members, how to get on the agenda, board roles, opportunities to serve CFCI, Hartsook's assessment, etc....

Rob Tripp motioned to give the executive committee the authority to write and disseminate a happy, shiny letter to the CFCI community. Lori Winner seconded. Motion carried.

ADR questionnaire given to board members to get feedback ASAP to [jmurphy@theADRcenter.org](mailto:jmurphy@theADRcenter.org).

Finance Committee report: CFCI does not have the per pupil allotment from the state at this time. But there is a need to hire someone for beginning chorus and middle grade chorus. Jane Radack motioned to approve up to \$16,000 including FICA, subject to Finance Committee's review and budget considerations. Lori Winner seconded. Motion carried.

Admin Ad Hoc Committee report: Revised draft of The Director of Instruction Quality is ready for review by faculty and board. Deadline is set for September 18<sup>th</sup> for further feedback on all 3 administrative positions. CFCI's charter will not be impacted if these job descriptions change.

Strategic Planning Committee: Action item to be set on September's agenda to vote to recommit to the non-negotiables listed on the strategic plan.

Fundraising Committee: Ginny Peterson reported. An \$8,000 check was sent to the Hartsook Company which is assessing our campaign readiness. A 2 day meeting to review our fundraising history, current state assessment, etc... will take place to kick it off early in September. Ginny will email the agenda of the meeting to the board.

Director's report: openings in 3<sup>rd</sup>, 7<sup>th</sup> and 8<sup>th</sup>.

Otho Tucker is moving and will not be consulting us on our building issues.

No Partnership update.

Heather Kelejian motioned to accept the following resignations: Sue Ann Wright, Jesse Jones, Shelly Fort, Nancy Robert. Lisa Hassell seconded. Motion carried.

Heather Kelejian motioned to fill those positions. Lori Winner seconded. Motion carried.

Teresa Glenn asked the board to review open meetings law for visiting people who'd like to speak at the board meetings. Don't they just have to be recognized?

Ke'pe Harrison motioned to go into executive session @ 8:49 pm for the purpose to vote on new board members. Lisa Hassell seconded. Motion carried.

Sarah Currier motioned to come out of executive session. Anne Patterson seconded. Motion carried. Came out of executive session at 9:05 pm

Lisa Hassell motioned to extend the meeting for 15 more minutes @ 9:00 pm. Lori Winner seconded. Motion carried.

John Rack motioned to postpone voting on new board members until September 18<sup>th</sup> meeting. Lori Winner seconded. References will be checked. Motioned carried with Rob Tripp and Jane Radack abstaining.

John Rack motioned to accept Sarah Currier's resignation. Ke'pe Harrison seconded. Motion carried.

Harden Barker was voted in as Parliamentarian.

Lisa Hassell motioned to adjourn @ 9:10 pm. Someone seconded. Motioned carried.

Respectfully Submitted By  
Jane H. Radack  
CFCI Board Secretary