

Cape Fear Center for Inquiry
Minutes from Monthly Board Meeting
03/17/09

Attended by: David Ball, Harden Barker, Beth Carter, Linda Conley, Brian Corrigan, John Fuller, Michele Hair, Rick Lawson, Bob Marcino, Partnership, Anne Patterson, Deb Powell, Jane Radack

Absent: Teresa Spanos, Sarah McCorcle, Jean Wiles, Jan Tremon-Jenkins

Visitors: Students, faculty and families of Ms. Kachadurian's and Ms. Benazzi's 4th grade. Ms. Moore, Kathy Rettig, Michael Zentmeyer.

Meeting called to order at 7:03 pm.

Minute Approval: Anne Patterson motioned to approve the minutes from 2-17-09. John Fuller seconded. Motion carried unanimously.

Visitors: None.

Inquiry Showcase/Presentations:

The fourth grades presented 2 songs they composed about the ethnic groups that helped settle America.

Polly Tate presented an overview of CFCI Guidance Counseling Program. Ms. Tate has developed a mission statement for the school counseling program. The program works within the framework of the ASCA (American School Counseling Association). The program has individually served 42% of CFCI's population.

Partnership: No report.

Director's Report (Brian Corrigan):

Action Items:

Linda Conley motioned to accept Ms. Drum resignation, with regrets, as of the end of '08/'09 school year. Bob Marcino seconded. Motion carried unanimously.

Michael Zentmeyer presented the Revised Policy and Procedures Manual (RPPM). Mr. Zentmeyer asked that the board read and review the RPPM and send any questions and correction to him. He will then create a FAQ based on those questions and corrections. Mr. Zentmeyer is planning on bringing some policy areas for attention to the board next month.

Informational Items:

- The CFCI lottery was held on February 19th. 180 children are on the wait list after the Lottery was held, 60 of whom are Kindergarteners.
- The NC 401K program is up and running for CFCI employees.

Closed session pertaining to a student was moved to the end of the meeting.

Executive Committee Report:

New Business:

- Redirected agenda requests – none.
- Leave for Part Time Employees: Tami Mix presented her request that the part time salaried/hourly employee policy be reviewed. It was her belief that historically, there was pro-rated leave for part time employees.
- Board Recruitment – no on-line applications were received. Brian Corrigan will ask the teachers to send out notice that 2 parent board seats are available.
- Discussion of Board attendance guidelines: Jane Radack presented proposed guidelines. The discussion included the question about whether CFCI's charter would need to be amended. Jane Radack will contact the Raleigh Charter School office for guidance.
- 2009-10 slate of officers; Board members will express interest by the April meeting. The vote will be in May.

Old Business:

- A Special Called meeting will be held to discuss the Director's evaluation. The original time line for the process will be altered for this year.
- 43 people submitted Community Input for the Director surveys.

Curriculum Committee:

The Committee recommends that the committee be comprised of one board appointed committee chair, one teacher elected from each teaching loop, the Curriculum Coordinator and one parent board member (non-employee), all of whom will be voting members. The board approved the recommendation unanimously.

The Committee will review the length of service commitment.

Finance Committee:

Kathy Rettig is working on budgets that might reflect a 3%, 5% or 7% cut in state funds.

The finance committee is recommended that the process of selling the property on Blue Clay Road begin. Bob Marcino motioned to accept the Finance Committee's

recommendation. Linda Conley seconded. The discussion included what the need was as far as timing for selling the process in relation to a building process. Funding the development of the school building and loans for 501C3s are being researched. Motion carried unanimously.

Building and Facilities:

Bob Marcino reviewed the history of pursuing a new facility for CFCI. The Committee concluded that CFCI needs a facility twice the size of our current facility. The Committee then began to look at sites. Most sites had the condition that if we used the land, the owners would build the facility for us. Leasing was determined to be prohibitive. The Committee determined that CFCI would need to build the facility which would be modular construction in order to be fiscally responsible. The Committee had 2 options to discuss in closed session.

David Ball motioned to invite Kathy Rettig to stay for the closed session pertaining to real estate. Bob Marcino seconded. Motion carried unanimously.

Jane Radack motioned to go into closed session to discuss a competitive real estate issue (*NC statute 143-318.11. section a, part 5*). Deb Powell seconded. Motion carried unanimously.

Closed session began at 8: 25 pm.

Jane Radack motioned to come out of closed session. Anne Patterson seconded. Motion carried unanimously.

Closed session ended @ 9:05 pm.

Jane Radack motioned to extend the meeting for 20 minutes. John Fuller seconded. Motion carried unanimously.

Jane Radack motioned to go into closed session to discuss follow-up regarding a student (NC statute 143-318.11. section a, part 1). Anne Patterson seconded. Motion carried unanimously.

Closed session began at 9:16 pm.

John Fuller motioned to come out of closed session. Michele Hair seconded. Motion carried unanimously.

Closed session ended at 9:28.

Strategic Planning: No report.

Resolution Committee: No report.

Anne Patterson motioned to adjourn the meeting. John fuller seconded. Motion carried unanimously.

Meeting adjourned at 9:28 pm.

Respectfully submitted by:
Jane H. Radack,
CFCI Board Secretary